

**HARINGEY MIGRANT SUPPORT CENTRE**  
**(A company limited by guarantee)**

**DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

**Company Number: 08144361**

**Charity Number: 1152227**

**HARINGEY MIGRANT SUPPORT CENTRE  
REPORT AND ACCOUNTS**

**CONTENTS**

	<b>Page</b>
<b>Legal and Administrative Details</b>	<b>1</b>
<b>Directors' and Trustees' Report</b>	<b>2 - 11</b>
<b>Independent Examiner's Report</b>	<b>12</b>
<b>Statement of Financial Activities</b>	<b>13</b>
<b>Balance Sheet</b>	<b>14</b>
<b>Notes to the Accounts</b>	<b>15- 24</b>



## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

The Trustees are pleased to present their report including the financial statements of Haringey Migrant Support Centre (the "Charity") for the year ended 31 March 2019.

#### **OBJECTIVES AND ACTIVITIES**

The Charity's purposes, as set out in the Charity's Memorandum of Association, are:

- to advance education and relieve financial hardship amongst migrants, especially those seeking asylum and those granted refugee status, particularly by the provision of legal and other advice;
- to preserve and protect the physical and mental health of migrants, especially those seeking asylum and their dependents;
- to advance the education of the public in general about the issues relating to migrants, especially refugees and those seeking asylum; and
- the provision of facilities in the interests of social welfare for recreation activities with the object of improving the quality of life of those persons who need such facilities due to their immigration status and their social and economic circumstances.

HMSC's work is centred around a drop-in and triage session on Mondays, followed by appointments with specialist advisers and casework on a proportion of those cases, which continue throughout the week. The drop-in, held in a church hall, is the access point to the service; this is where visitors register and where they can enjoy a hot meal and spend time in a safe and welcoming space. On the same day, in the Centre's nearby office premises, a triage service provides initial advice and signposting services on housing, welfare and health issues. Appointments are offered on Tuesdays with immigration and housing advisers, some of whom come from partner organisations. The service relies on a small staff team and a group of trained volunteers, without whom the Centre could not function.

As time allows, the Charity campaigns on issues relating to migrants, aiming to raise awareness of migrants' social and economic circumstances amongst the local community.

The Charity welcomes people from all migrant groups, regardless of their specific immigration status, unless they have naturalised as British citizens.

#### **Weekly drop in and triage sessions**

The drop in and triage (initial assessment) sessions take place on Mondays from 10.30am to about 6pm. The hall at St John Vianney Church is used for a reception service, a friendly waiting space, and a drop-in with a meal and a small foodbank. Occasionally we are able to offer additional facilities to our visitors such as a clothing bank and activities for children, or the NHS Mobile Health Unit offering free TB screening. After registration, visitors are taken in groups to the Terront Road hall across the road, where advisers and volunteer advocates assess the needs of those visitors who seek advice and assistance. The purpose of triage is to identify and prioritise needs and to ensure that cases are allocated to the most suitable adviser or project. Where possible, advice is given on the spot, but often appointments are arranged with the appropriate adviser for the following day. This structure was adopted in June 2018, following an operational review (see below).

In 2018-2019, HMSC ran 40 triage sessions, a lower number than expected due to necessary closures at the time of organisational review and occasionally to allow staff to catch up with their existing caseloads. We welcomed 892 individual visitors, who made 1,530 visits. Additionally, accompanying children visited 420 times and accompanying adults 208 times. 694 (73%) of the 892

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

visitors came to HMSC for the first time. The lowest number of visitors received in any one session was 30, and the busiest saw as many as 50 visitors. Our kitchen volunteers served around 2,400 meals, including some take-away boxes.

#### *Initial assessment on immigration, housing and welfare issues*

In the new model of service delivery adopted following the organisational review (see below), every visitor sees a triage worker ( an adviser or the Centre Manager), accompanied by a volunteer advocate. On average we triaged 38 visitors per session, which was run by 3-4 triage workers and 10-12 volunteers. The discussion with the triage worker lasts 30 minutes on average but varies greatly depending on the complexity of the issue. The problems encountered by our visitors are wide ranging but fall into three main categories: immigration, welfare and housing.

There are three possible triage outcomes for the visitor:

- HMSC is able to solve the problem immediately (e.g. by providing sufficient advice or help filling in a form or writing a letter);
- HMSC refers or signposts the visitor to another organisation;
- HMSC offers a longer appointment for in-depth advice (often leading to further casework) or engages a volunteer to assist with less complex casework.

In 2018-19, we provided 907 triage consultations on immigration issues, 206 of which delivered initial advice and help on the day, benefitting 176 visitors. They were provided by our in-house immigration barrister and other immigration advisers on triage duty. The rest of the immigration consultations resulted in referrals to other organisations, in-depth appointments (see below) or efforts to gather the necessary paperwork in preparation for a future advice appointment.

In the same period, we provided 627 initial consultations on housing, welfare and other issues, with 148 visitors receiving immediate advice and help.

As the figures show, the triage workers often assess multiple needs of individual visitors in a single triage session, aiming at holistic responses to often very complex issues.

#### *Financial support for visitors: alleviating immediate hardship*

During Monday triage sessions, advisers and volunteers can also discuss the immediate needs of a visitor. If the visitor is destitute, HMSC can:

- provide foodbank vouchers to numbers of foodbanks in the London area: 163 vouchers were given out in 2018-19;
- give an emergency hardship payment (of up to £20, for example to cover transport fees to an appointment with a solicitor): 238 emergency hardship payments were issued in 2018-2019, amounting to £4,532;
- apply for a larger individual hardship grant (of £198 on average): 102 individual grants were provided in 2018-2019, amounting to £20,246.

#### *A social space*

Monday drop-in and triage sessions also provide a social space where visitors can have a hot meal cooked at St John Vianney Church by our team of volunteers, have access to a small foodbank and get moral support from other visitors or volunteers. Having use of both sites on Mondays enabled the Charity to make the triage service calmer and more confidential. As a result, more issues can be resolved on the day.

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

#### **Advice appointments**

When a visitor requires more than initial advice, for example because their case is complex or very urgent, or because they are unable to represent themselves, a longer appointment is arranged with a solicitor or a specialist adviser, usually on a Tuesday. An average of 15 visitors receive in-depth advice every week and appointments last between 1 and 2 hours.

In 2018-19, HMSC provided:

- 359 immigration advice appointments delivered by our partners Coram Children's Legal Centre (2 cases a week) and Islington Law Centre (4/5 cases a week), as well as by our in-house barrister and a temporary immigration caseworker;
- 145 housing/welfare advice appointments delivered by our in-house Destitution Coordinator (2 or 3 cases weekly) and by an outreach Caseworker for Families and Young People (2 cases weekly, under joint funding with Hackney Migrant Centre and Coram Children's Legal Centre);
- 151 outreach surgeries provided by organisations specialising in housing and community care such as Project 17 (up to 3 cases monthly), Shelter (up to 4 cases fortnightly) or Lawstop Solicitors (up to 4 cases fortnightly). Unfortunately, both Shelter and Project 17 suspended their surgeries in autumn 2018 due to the lack of funding..

#### *Immigration advice*

In February 2019 HMSC secured renewed funding from Trust for London to continue the immigration advice service run in partnership with Islington Law Centre (ILC). ILC's specialist advisers have provided outreach immigration advice at HMSC since January 2017. They have also offered full representation for some of our visitors, assessed to be in priority need.

HMSC also continued to have a contractual relationship with an experienced barrister from No 5 Chambers; the contract was extended from 1.5 to 2 days in February 2019. The barrister leads the triage of immigration cases, offers immigration assistance to those visitors whose cases require urgent interventions, supervises legal support volunteers and provides internal and external training. For example, in April 2018 she delivered training with the Refugee Council on Human Trafficking and its Immigration Implications for Survivors.

In addition, the National Lottery Community Fund (until 2018: the Big Lottery Fund) is providing five-year funding for both Hackney Migrant Centre (HMC) and HMSC who are working in partnership with Coram Children's Legal Centre. This funding enables HMSC and HMC to benefit from the services of an immigration solicitor (two days a week at each Centre) and a welfare and housing caseworker (also two days a week). The two workers focus on the needs of families and young people under the age of 30 and provide initial advice as well as casework. The project entered its third year in June 2018.

## HARINGEY MIGRANT SUPPORT CENTRE

### DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019

HMSC's approach to immigration assistance is one that has been carefully developed, reviewed and amended since the charity's opening in order to best reflect the needs of visitors and the legal environment. Initially HMSC put more emphasis on providing a social and community space. However, following legal aid cuts, access to advice became paramount for visitors to be able to secure a long-term improvement in their circumstances. Unfortunately, and despite being accredited by the Office of Immigration Services Commissioner (OISC), HMSC is only able to offer limited casework, usually only to secure their position in the short term, and we would never be able to formally represent clients in the same way as a solicitor would.

Thus it became a priority to secure access to solicitors for our visitors. For some cases that fall out of the normal scope of legal aid, it is possible to apply for legal aid through 'Exceptional Case Funding', and this has become something of a specialisation of HMSC. This was possible thanks to the involvement of the in-house barrister who developed factsheets, guidance and templates as well as delivering internal training for Legal Support Volunteers on preparing these applications. She also ran training for immigration practitioners from other charities, aiming to increase capacity of the sector to respond to the huge demand for immigration representation. Exceptional Case Funding is used to enable visitors to gain access to a lawyer to take their case forward in circumstances in which they would not otherwise have the opportunity. In 2018-19 alone, HMSC applied for ECF for 71 visitors, and only two of those applications were refused.

Applications for ECF require initial immigration advice assessing the merits of the case and reasons why the applicant cannot represent themselves. To that end, HMSC developed a template advice letter which the in-house adviser and the ILC advisers follow in their appointments if they think a case requires full legal representation. The advice letters are then used by volunteers as a basis to apply to the Legal Aid Agency.

Once legal aid is granted, HMSC volunteers refer visitors to trusted solicitors' firms specialising in immigration legal aid work.

In 2018-19, HMSC referred a total of 146 visitors to legal aid solicitors (including some individuals making asylum claims, which still fall within the scope of legal aid).

This model of delivering advice resulted in a higher quality service targeted at the needs of each individual and facilitating access to justice for many HMSC visitors.

#### *Housing and welfare advice*

We continue to employ a community care solicitor (Destitution Coordinator) who provides housing and welfare rights advice for both families and single adults who are experiencing or facing homelessness and/or financial destitution. Her work has a strong focus on advocating with local authority Social Services and Housing departments. Due to their 'no recourse to public funds' status, many HMSC visitors are not allowed to claim welfare benefits, even when they have no other source of income available to them, for example because of childcare duties or health issues. Some other visitors are not allowed to work due to the lack of lawful immigration status or because their status is not clear to them or to their potential employers. The Destitution Coordinator is able to liaise with immigration advisers and establish what support each individual may be entitled to, including - in many cases - support from social services. This is vital to ensure that migrants and their children are able to resolve housing issues, reducing destitution and homelessness. In 2018-19, HMSC was able to secure or improve accommodation, or to prevent eviction, in a total of 209 cases. In 60 cases, subsistence

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

payments from local authorities were secured for the first time or increased to better match the needs of destitute visitors.

The Destitution Coordinator also works closely with outreach organisations providing housing and community care advice at HMSC as well as with external, trusted solicitors to whom we refer cases where housing and community care assistance is being refused. In 2018-19, 136 cases were referred to specialist legal aid firms.

Increasingly, the Coordinator undertakes work at a policy level, liaising with social workers and local authority managers, or providing information and data to other organisations working collectively to improve migrants' rights.

### **ORGANISATIONAL DEVELOPMENT**

#### **The organisational review**

In light of the ever-increasing need for our services, and the demands that this had been placing on the HMSC staff, sessional workers and volunteers, the trustees agreed to commission an external consultant to undertake a review of the organisation's services and staffing structure in the first quarter of 2018/19. This marked a new phase of the organisation's development, aimed at identifying and putting in place the right operating model and structure to enable HMSC to be sustainable and effective for the long term.

The process involved a full review of the operating model undertaken in May 2018, led by trustees, staff and volunteers and involving visitors, stakeholders and networks. The outcome was HMSC began to implement a new way of working from June 2018. Under the new service delivery model, support is more targeted. Every visitor's situation is screened by an experienced triage worker rather than a volunteer. The visitor is then either referred to a specialist adviser, signposted to another service better equipped to help with the specific issues or to an HMSC volunteer for less specialist casework or referrals. Visitors say it is much calmer now and they have much longer to explain their issues.

In order to support the new operational model, an assessment was also carried out of the staffing needs. The outcome of this process was the need was identified to split front-line advice and project work from back-office functions, creating the role of Services Manager responsible for service delivery and a separate role of Resources Manager. This new structure has taken time to raise funds for, and HMSC hopes to be able to put it in place during the first half of 2020 as and when funds are available.

#### **A profile of HMSC Visitors**

HMSC welcomed visitors from 87 different countries in 2018/19. The gender split of visitors was around 66% (women): 34% (men). 76% of visitors had a dependent child or children. 35% of all visitors had an address in the London borough of Haringey and 19% in the neighbouring borough of Enfield. 36% came from other London boroughs, and 10% gave an address outside London or gave no address.

People with no access to public funds made up over 59% of our visitors and included: asylum seekers (6%), refused asylum seekers (7%), visitors awaiting Home Office decisions on their human rights applications (7%) and people whose visas had expired (29%). This large category also included people with limited leave to remain but with no access to public funds (10%). People with limited leave to remain who do have access to public funds constitute another 10% of our visitors. 6% of visitors

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

had refugee status and 9% had indefinite leave to remain. EEA nationals or their dependents constituted 9% of the visitors.

44% of visitors were either homeless or in precarious accommodation, and 46% were destitute (indicating that they did not have adequate accommodation and/or had no way to meet their other essential living needs), a third relied on friends and family for support in meeting their essential needs. 33% of visitors had diagnosed mental or physical health problems, including disabilities.

Our records show that 60% of visitors heard of HMSC through word of mouth and a further 22% were referred by other agencies including CABs, the local council, local MPs and law centres.

#### **Volunteers**

Volunteers are central to the running of HMSC. Typically, at any one time, the Charity has a bank of approximately 70 active volunteers, with an average of 25-35 being present each Monday at the drop-in and triage. During 2018-2019, 30 new volunteers were recruited and 100 individuals volunteered at the Centre. Induction and appropriate training is given to all volunteers. Many of the volunteers assume a Volunteer Advocate role. This involves assisting the triage worker in making assessments of the visitors' issues and completing follow-up actions on the day, for example advocating with local authorities, making referrals to specialist organisations and accommodation providers, and making sure that visitors have relevant information for the advice sessions by contacting their previous lawyers and the Home Office. Other volunteers help with the running and organisation of the drop-in, including working with the volunteer chef in the kitchen, helping with reception duties, welcoming first-time visitors to the drop-in and operating the small food bank and clothes bank. Legal Support and Casework Volunteers undertake visitor follow-up work under supervision of the advisors and the Centre Manager on days outside of the triage. This may involve filling in forms, writing supporting letters, making applications for legal aid (in the form of Exceptional Case Funding), making referrals to solicitors, chasing up third parties, and applying for hardship grants. HMSC is proud to see that around half of our active volunteers are former or current visitors to our Centre.

#### **Awareness raising**

In order to raise awareness about migrants' circumstances in the local community, the Charity has organised community events to spread information about the situation of local migrants as well as to raise funds for the organisation. Case studies relating to some of our most vulnerable visitors were included in a local newspaper and appear on our blog.

HMSC is also part of a growing network of organisations working closely to pool knowledge and resources. This enables us to feed our experience and data into strategic and campaigning work led by other organisations such as Project 17, North East London Migrant Action, Public Interest Law Unit and Migrants' Rights Network. We also share our skills and ideas with interest groups such as The Unity Project, which specialises in applications to lift the No Recourse to Public Funds condition.

HMSC works closely with other charities serving a similar client group and subscribes to various online forums and email lists which facilitate peer-to-peer learning and sharing of ideas. These include the Housing and Immigration Group, Refugee Legal Group, Asylum Support Advice Network and Women's Migration and Asylum Network.

HMSC has referred numerous cases to the local MPs and raised with them issues we are confronting with the Immigration Act and the Home Office procedures in general. We established a strong working partnership with caseworkers at the office of David Lammy MP, providing them with statistics and

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

case studies illustrating the nature and scale of the problems encountered by HMSC visitors. HMSC staff were also involved in meetings with councillors and senior management of the London boroughs of Haringey and Enfield.

#### **Premises**

In early 2018, HMSC began renting office space from the Salvation Army at 2 Terront Road, N15 under a two-year lease, moving from its former space in the premises of St John Vianney Church. This has proved an excellent space for advisers to see visitors as well as serving as HMSC's administrative offices.

At the same time, St John Vianney (less than 5 minutes' walk away) has kindly continued to allow HMSC to use its Church Hall for the Monday drop-in. As well as using the hall as a reception for visitors, HMSC has continued to base the food and clothes banks as well as lunch there. This has been a tremendous resource, particularly due to its proximity to the office. The trustees would like to take this opportunity to thank Father Joe and his staff for their generosity in allowing HMSC to use one of the church's diocesan resources since 2012.

#### **The Trustees**

The Trustees continued the practice of meeting as a full Board every six weeks throughout the year. In addition, a sub-set of the Trustees formed a Fundraising Action Group in order to support the work of the part-time Fundraiser and coordinate efforts of members of the group to identify potential funding sources and prepare applications for smaller grants. An ad hoc sub-group was also created to recruit for the positions created under the new structure following the Review.

The current Board includes individuals with a wide range of experience, knowledge and expertise that is crucial to the strategic management of the Charity, including financial management and organisational leadership, charitable and event fundraising, good employment practice, and legal advice. Having experience of being a visitor at the drop-in is important to HMSC and we have one former visitor on the Board.

#### **FUTURE ACTIVITIES**

The Charity has set as its main priority to secure the additional funding needed to put in place the new staffing structure that emerged from the organisational review mentioned above. Specifically, we continue to fundraise in order to allow the recruitment of a second manager whose major focus will be on the administration and running of the project. This will leave the current Centre Manager to concentrate more whole-heartedly on the development of the services offered by the Charity. Once funding allows, the Charity will also recruit for the post of Administrator to support all its activities.

# HARINGEY MIGRANT SUPPORT CENTRE

## DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated 16 July 2012 and registered as a charity 31 May 2013. The Charity's operations are governed by its Memorandum and Articles of Association dated 16 July 2012 (amended 14 May 2013).

#### **Appointment of Directors/Trustees**

The Directors of the Charity are the Trustees for the purpose of charity law. The minimum number of Trustees is three; there is no maximum number. As set out in the Articles of Association, at each annual general meeting one third of the Trustees must retire from office. The Trustees have no beneficial interest in the Charity other than as members and all guarantee to contribute up to ten pounds in the event of winding up.

#### **Trustee Induction and Training**

New Trustees are provided with copies of the Memorandum and Articles of Association, together with the most recent Directors' and Trustee Report.

All Trustees continue to maintain a good working knowledge of Charity and Company Law and best practise by studying Charity Commission newsletters, together with attendance at appropriate external courses.

#### **Organisation**

The Trustees are responsible for the overall vision and strategic management of the Charity.

The day to day running of the Charity is managed by the Centre Manager supported by a Destitution Coordinator and a team of volunteers, trustees, and sessional workers on short term contract.

#### **Public Benefit Statement**

Based on the achievements and performance detailed in this Trustees' Report, the Trustees consider that they have complied with Section 17 of the Charities Act 2011 regarding the guidance on public benefit published by the Charity Commission.

#### **Financial Controls and Risk**

The Trustees have overall responsibility for ensuring that the Charity has appropriate financial controls in place. They are also responsible for safe guarding the assets of the Charity and hence for taking reasonable steps with respect to prevention of fraud and other irregularities.

The Trustees have to this end established protocols for delegating financial authority at various levels within the organisation, and in all cases in such a way that two people are always involved in any financial commitment.

Further, all income and expenditure is recorded, and each quarter management information is produced for the Trustees detailing the Charity's performance and any material variances. Annual reviews are undertaken as a result of which any necessary additional procedures will be implemented.

Risks to the organisation are reviewed on a regular basis. The major risk remains the Charity's ability or inability to maintain and increase funding levels sufficient to allow the implementation of the planned new structure and enhanced back-office capacity, and to support the ever-increasing calls on the service that it provides.

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

#### **FINANCIAL REVIEW AND RESERVES POLICY**

The Charity's income in the year amounted to £136,547 (year ended 31<sup>st</sup> March 2018: £175,426). The Financial Statements show a deficit of £30,101, (year ended 31<sup>st</sup> March 2018: surplus £46,799), whilst free reserves stand at £30,518, (year ended 31<sup>st</sup> March 2018: £58,762).

The year saw a move to stand alone premises and a major overhaul in working practises in order to better serve the unremitting demands for the Charity's services from its visitor base. As had been previously noted the task of maintaining a sufficient level of funding to sustain this development was recognised to be a challenge.

In order to bring greater focus to the matter of raising funds, it was decided during the latter part of the year to recruit a part time contract fund-raiser. The occupant of this position was in place by end October 2018, however too late to impact the year's results.

The Trustees have previously established a policy whereby unrestricted funds should equate to between 3- 6 months of operational costs.

Unrestricted funds at 31<sup>st</sup> March 2019 were sufficient to cover a significant proportion of operational costs over the early months of the year. But the overall situation should most properly be viewed in a context that also embraces the restricted and designated reserves plus the grant funding that were fully committed for release to the Charity in the following financial year.

The total of £25,838 held as restricted reserves and designated funds, were all assigned to expenditure over the first 6 months of the next year. To this there needs to be added the ongoing staff salary funding of £12,000 from City Bridge Trust scheduled for release within the first 6 months of the next year plus the full years' funding from Trust for London of £36,500 for specified immigration advice which was secured shortly before the year end as referred to at Note 15 to these financial statements

The Charity's reserves together with committed further funding covered anticipated expenditure for at least the first six months of the following year, and the Trustees are thus of the opinion that the Charity's finances at the year end were sufficient to meet the needs of the organisation.

#### **Charitable and Political Donations**

During the year the Charity made no political or charitable donations (year ended 31 March 2018: £nil)

## **HARINGEY MIGRANT SUPPORT CENTRE**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

#### **TRUSTEES' RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

The Trustees (who are also directors of Haringey Migrant Support Centre for the purposes of company law) are responsible for preparing the Directors' and Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the Charity's finances.

In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statements of Recommended of Recommended Practise;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

#### **APPROVED BY THE BOARD OF DIRECTORS AND SIGNED ON ITS BEHALF BY**

**Fiona McKay**  
**Chair**  
**Date 21 November 2019**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HARINGEY MIGRANT SUPPORT CENTRE**

I report on the accounts of the company for the year ended 31st March 2019.

### Respective responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Emm FCCA CTA  
Unit C, 199 Eade Road  
London, N4 1DN

12 December 2019

## Haringey Migrant Support Centre

### Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2019

		2019				RESTATED				2018
	Note	Unrestricted £	Designated £	Restricted £	Total £	Unrestricted £	Designated £	Restricted £	Total £	
<b>Income from:</b>										
Grants, donations and legacies	2	25,207	10,000	99,452	<b>134,659</b>	40,968	6,955	124,951	172,874	
Other income	3	1,889	-	-	<b>1,889</b>	2,552	-	-	2,552	
<b>Total income</b>		<b>27,095</b>	<b>10,000</b>	<b>99,452</b>	<b>136,547</b>	<b>43,520</b>	<b>6,955</b>	<b>124,951</b>	<b>175,426</b>	
<b>Expenditure on:</b>										
Raising funds	4	6,336	-	-	<b>6,336</b>	2,624	-	-	2,624	
Charitable activities		51,875	5,833	102,603	<b>160,312</b>	18,197	6,955	100,851	126,003	
<b>Total expenditure</b>		<b>58,211</b>	<b>5,833</b>	<b>102,603</b>	<b>166,648</b>	<b>20,821</b>	<b>6,955</b>	<b>100,851</b>	<b>128,627</b>	
<b>Net income / (expenditure) for the year</b>		<b>(31,116)</b>	<b>4,167</b>	<b>(3,151)</b>	<b>(30,101)</b>	<b>22,699</b>	<b>-</b>	<b>24,100</b>	<b>46,799</b>	
Transfers between funds		-	-	-	-	-	-	-	-	
<b>Net movement in funds</b>		<b>(31,116)</b>	<b>4,167</b>	<b>(3,151)</b>	<b>(30,101)</b>	<b>22,699</b>	<b>-</b>	<b>24,100</b>	<b>46,799</b>	
<b>Reconciliation of funds:</b>										
Total funds brought forward		57,817	2,872	25,767	<b>86,456</b>	35,118	2,872	1,667	39,657	
<b>Total funds carried forward</b>		<b>26,701</b>	<b>7,039</b>	<b>22,616</b>	<b>56,355</b>	<b>57,817</b>	<b>2,872</b>	<b>25,767</b>	<b>86,456</b>	

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

## Haringey Migrant Support Centre

### Balance sheet

Company no 08144361

As at 31 March 2019

	Note	£	2019 £	RESTATED £	2018 £
<b>Fixed assets:</b>					
Tangible assets	9		<b>3,214</b>		-
			<b>3,214</b>		-
<b>Current assets:</b>					
Debtors	10	<b>4,421</b>		15,896	
Cash at bank and in hand		<b>70,565</b>		85,083	
		<b>74,986</b>			
				100,979	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	11	<b>21,845</b>		14,523	
<b>Net current assets / (liabilities)</b>			<b>53,141</b>		86,456
<b>Total assets less current liabilities</b>			<b>56,355</b>		86,456
<b>Total net assets / (liabilities)</b>			<b>56,355</b>		86,456
<b>The funds of the charity:</b>					
Restricted funds	13		<b>21,671</b>		24,822
Unrestricted funds:					
Designated funds		<b>4,167</b>		2,872	
General funds		<b>30,518</b>		58,762	
Total unrestricted funds			<b>34,685</b>		61,634
<b>Total charity funds</b>			<b>56,355</b>		86,456

In preparing these financial statements:

For the financial year ended 31st March 2019 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 21 November 2019 and signed on their behalf by

Fiona McKay  
Chair

**1 Accounting policies**

**a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

**b) Public benefit entity**

The charitable company meets the definition of a public benefit entity under FRS 102.

**c) Going concern**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**d) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

**e) Donations of gifts, services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**f) Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**g) Fund accounting**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

**1 Accounting policies (continued)**

**h) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- ~ Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- ~ Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**i) Operating leases**

Rental charges are charged on a straight line basis over the term of the lease.

**j) Tangible fixed assets**

Items of equipment are capitalised where the purchase price exceeds £250. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- ~ Fixtures, fittings and computer equipment 3 years

**k) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**l) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

**m) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**n) Pensions**

The charity operates a defined contribution scheme under auto-enrolment.

## Haringey Migrant Support Centre

### Notes to the financial statements

For the year ended 31 March 2019

#### 2 Income from donations and legacies

	Unrestricted £	Restricted £	2019 total Total £	2018 Total £
Donations and fundraising	22,707	-	<b>22,707</b>	24,123
The Reel Fund	10,000	-	<b>10,000</b>	14,083
Human Rights Aid	2,500	-	<b>2,500</b>	-
National Lottery Community Fund	-	7,943	<b>7,943</b>	8,007
Centre for Innovation in Voluntary Action	-	5,000	<b>5,000</b>	5,000
City Bridge Trust	-	23,667	<b>23,667</b>	19,417
AB Charitable Trust	-	10,000	<b>10,000</b>	-
The Henry Smith Charity	-	16,000	<b>16,000</b>	18,000
Passionist Grants Fund	-	6,000	<b>6,000</b>	-
Trust for London	-	20,342	<b>20,342</b>	29,658
Clothworkers' Foundation	-	5,000	<b>5,000</b>	-
The Hornsey Parochial Charities	-	4,000	<b>4,000</b>	2,400
London Catalyst Samaritans Grant	-	1,500	<b>1,500</b>	-
The Evening Standard Dispossessed Fund	-	-	-	19,515
The Woodward Charitable Trust	-	-	-	583
Eleanor Rathbone Charitable Trust	-	-	-	667
Greggs Foundation	-	-	-	945
HAVCO Legacy	-	-	-	5,000
Deutsche Bank	-	-	-	5,000
The Hilden Charitable Fund	-	-	-	5,417
	<b>35,207</b>	<b>99,452</b>	<b>134,659</b>	<b>157,815</b>

#### 3 Other income

	Unrestricted £	Restricted £	2019 Total £	2018 Total £
Earned income: Training course	1,449	-	<b>1,449</b>	1,136
Earned income: other sales	440	-	<b>440</b>	1,416
	<b>1,889</b>	<b>-</b>	<b>1,889</b>	<b>2,552</b>

# Haringey Migrant Support Centre

## Notes to the financial statements

For the year ended 31 March 2019

### 4 Analysis of expenditure

	Cost of raising funds £	Charitable activities £	Support and governance costs £	2019 Total £	2018 Total £
Staff costs (Note 7)	-	74,189	-	<b>74,189</b>	58,678
Other staff costs	-	1,128	-	<b>1,128</b>	1,092
Staff and volunteer training	-	180	-	<b>180</b>	124
Legal advice	-	42,020	-	<b>42,020</b>	44,201
Legal advice - disbursements	-	250	-	<b>250</b>	-
Hardship fund - grants	-	4,532	-	<b>4,532</b>	3,046
Rent for Drop-In centre	-	2,204	-	<b>2,204</b>	3,006
Volunteer expenses	-	2,815	-	<b>2,815</b>	3,409
Food and kitchen supplies	-	1,552	-	<b>1,552</b>	1,731
Drop-In centre running costs	-	878	-	<b>878</b>	478
Events costs	890	-	-	<b>890</b>	1,156
Cost of merchandise	-	-	-	-	1,458
Fundraiser	5,256	-	-	<b>5,256</b>	-
Fundraising platform fees	190	-	-	<b>190</b>	514
Office rent and utilities	-	4,478	4,478	<b>8,956</b>	-
Other premises costs	-	-	1,264	<b>1,264</b>	-
Office equipment and supplies	-	-	1,522	<b>1,522</b>	1,776
Computer, IT and communications	-	4,794	4,794	<b>9,587</b>	3,157
Finance	-	-	1,993	<b>1,993</b>	1,190
Insurance	-	1,569	641	<b>2,209</b>	1,736
Subscriptions and membership	-	-	65	<b>65</b>	36
HR Services	-	-	1,228	<b>1,228</b>	-
Organisational review	-	-	1,350	<b>1,350</b>	-
Bank charges	-	-	381	<b>381</b>	169
Other expenses	-	-	53	<b>53</b>	13,176
Independent Examiner's fee	-	-	350	<b>350</b>	-
Depreciation	-	-	1,607	<b>1,607</b>	1,198
	<b>6,336</b>	<b>140,587</b>	<b>19,725</b>	<b>166,648</b>	<b>141,331</b>
Support costs	-	19,725	(19,725)	-	-
<b>Total expenditure 2019</b>	<b>6,336</b>	<b>160,312</b>	<b>-</b>	<b>166,648</b>	<b>141,331</b>
Total expenditure 2018	-	<b>141,331</b>	-	-	<b>141,331</b>

Of the total expenditure, £64,044 was unrestricted (2018: £27,766) and £102,603 was restricted (2018: £100,851).

## Haringey Migrant Support Centre

### Notes to the financial statements

For the year ended 31 March 2019

#### 5 Grant making

An important element in the Charity's work is that of applying for small hardship grants for individual visitors who are suffering destitution. This income is not recognised in the accounts as we do not have entitlement to it, we accept it on behalf of our visitors and pass it on to them.

We received grants from the following funders, which we have passed on to our visitors

	<b>2019</b>	2018
	<b>£</b>	£
Heinz, Anna & Carol Kroch Foundation	10,737	5,710
National Zakat Foundation	4,149	2,820
Mary Strand Trust	2,200	3,094
St John Southworth Caritas Fund	1,500	-
H Beech	1,000	1,000
The Vicar's Relief Fund	350	-
Sheila Hind Trust	250	630
Essex Church	-	350
Catholic Women's League	-	325
Methodist Church Fund for Human Need	60	180
Society of Friends for Foreigners in Distress	-	100
	<u>20,246</u>	<u>14,209</u>

#### 6 Net incoming resources for the year

This is stated after charging / crediting:

	<b>2019</b>	2018
	<b>£</b>	£
Depreciation	1,607	1,198
Operating lease rentals:		
Property	6,000	6,000
Independent Examiners' remuneration	350	
	<u>8,000</u>	<u>7,200</u>

#### 7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	<b>2019</b>	2018
	<b>£</b>	£
Salaries and wages	<b>68,560</b>	56,056
Temporary staff cover		1,206
Social security costs	<b>2,764</b>	
Employer's contribution to defined contribution pension schemes	<b>2,865</b>	1,416
	<u>74,189</u>	<u>58,679</u>

## Haringey Migrant Support Centre

### Notes to the financial statements

#### For the year ended 31 March 2019

#### 7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel (continued)

The Charity had four employees in the year (year ended 31 March 2018: three). No employees had emoluments in excess of £60,000 (2018:nil). The centre manager is considered key management personnel and the total employee benefits including pension contributions paid were £34,309 (2018: £29,537).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2018: £nil). No charity trustee received payment for professional or other services supplied to the charity (2018: £nil).

#### 8 Related party transactions

There are no related party transactions to disclose for 2019 (2018: none).

#### 9 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 10 Tangible fixed assets

	Fixtures and fittings and computer equipment £	Total £
<b>Cost</b>		
At the start of the year	4,565	<b>4,565</b>
Additions in year	4,821	<b>4,821</b>
Disposals in year	-	-
	<hr/>	<hr/>
At the end of the year	9,386	<b>9,386</b>
	<hr/>	<hr/>
<b>Depreciation</b>		
At the start of the year	4,565	<b>4,565</b>
Charge for the year	1,607	<b>1,607</b>
Eliminated on disposal	-	-
	<hr/>	<hr/>
At the end of the year	6,172	<b>6,172</b>
	<hr/>	<hr/>
<b>Net book value</b>		
<b>At the end of the year</b>	3,214	<b>3,214</b>
	<hr/> <hr/>	<hr/> <hr/>
At the start of the year	-	-
	<hr/> <hr/>	<hr/> <hr/>

All of the above assets are used for charitable purposes.

**Haringey Migrant Support Centre**

**Notes to the financial statements**

**For the year ended 31 March 2019**

---

**11 Debtors**

	<b>2019</b>	2018
	£	£
Prepayments and accrued income	<b>4,421</b>	15,896
	<b>4,421</b>	15,896

**12 Creditors: amounts falling due within one year**

	<b>2019</b>	2018
	£	£
Trade creditors	<b>12,244</b>	5,723
Accruals	<b>5,199</b>	
Taxation and social security	<b>73</b>	-
Grants held for visitors	<b>3,100</b>	-
Other creditors	<b>1,229</b>	6,350
	<b>21,845</b>	12,073

# Haringey Migrant Support Centre

## Notes to the financial statements

For the year ended 31 March 2019

### 13 Movements in funds

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
<b>Restricted funds:</b>					
National Lottery Community Fund	-	7,943	(7,664)		279
Centre for Innovation in Voluntary Action	5,000	5,000	(10,000)		-
City Bridge Trust	-	23,667	(21,667)		2,000
AB Charitable Trust	-	10,000	(1,398)		8,602
The Henry Smith Charity	3,880	16,000	(15,875)		4,005
Passionist Grants Fund	-	6,000	(6,000)		-
Trust for London	-	20,342	(20,342)		-
Clothworkers' Foundation	-	5,000	(1,607)		3,393
Evening Standard Dispossessed	6,787	-	(6,787)		-
HAVCO Legacy	2,592	-	(2,571)		21
The Hornsey Parochial Charities	200	4,000	(2,200)		2,000
Deutsche Bank	1,250	-	(1,250)		-
Anonymous donor	760	-	(760)		-
Hardship fund	4,353	-	(2,997)		1,356
London Catalyst Samaritans		1,500	(1,485)		15
<b>Total restricted funds</b>	<b>24,822</b>	<b>99,452</b>	<b>(102,603)</b>	<b>-</b>	<b>21,671</b>
<b>Unrestricted funds:</b>					
Designated funds:					
Kay Everett Fund	2,872		(2,872)		-
The Reel Fund	-	10,000	(5,833)	-	4,167
<b>Total designated funds</b>	<b>2,872</b>	<b>10,000</b>	<b>(8,705)</b>	<b>-</b>	<b>4,167</b>
<b>General funds</b>	<b>58,762</b>	<b>27,095</b>	<b>(55,339)</b>	<b>-</b>	<b>30,518</b>
<b>Total unrestricted funds</b>	<b>61,634</b>	<b>37,095</b>	<b>(64,044)</b>	<b>-</b>	<b>34,685</b>
<b>Total funds</b>	<b>86,456</b>	<b>136,547</b>	<b>(166,648)</b>	<b>-</b>	<b>56,355</b>

# Haringey Migrant Support Centre

## Notes to the financial statements

For the year ended 31 March 2019

### 13 Movements in funds (prior year)

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
<b>Restricted funds:</b>					
National Lottery Community Fund	73	8,007	(8,080)		-
Centre for Innovation in Voluntary Action	-	5,000			<b>5,000</b>
City Bridge Trust	-	19,417	(19,417)		-
Eleanor Rathbone Charitable Trust	-	667	(667)		-
The Henry Smith Charity	(5)	18,000	(14,115)		<b>3,880</b>
The Woodward Charitable Trust	-	583	(583)		-
Trust for London	-	29,658	(29,658)		-
Evening Standard Dispossessed	-	19,515	(12,728)		<b>6,787</b>
Greggs Foundation	1,599	-	(1,599)		-
HAVCO Legacy	-	5,000	(2,408)		<b>2,592</b>
The Hornsey Parochial Charities	-	2,400	(2,200)		<b>200</b>
Deutsche Bank	-	5,000	(3,750)		<b>1,250</b>
Anonymous donor	-	3,646	(2,886)		<b>760</b>
Hardship fund	-	7,114	(2,761)		<b>4,353</b>
<b>Total restricted funds</b>	<b>1,667</b>	<b>124,007</b>	<b>(100,852)</b>	<b>-</b>	<b>24,822</b>
<b>Unrestricted funds:</b>					
Designated funds:					
Kay Everett Fund	2,872	2,872	(2,872)		<b>2,872</b>
The Reel Fund		4,083	(4,083)		-
Total designated funds	2,872	6,955	(6,955)	-	2,872
<b>General funds</b>	<b>35,119</b>	<b>44,464</b>	<b>(20,821)</b>		<b>58,762</b>
<b>Total unrestricted funds</b>	<b>37,991</b>	<b>51,419</b>	<b>(27,776)</b>	<b>-</b>	<b>61,634</b>
<b>Total funds</b>	<b>39,658</b>	<b>175,426</b>	<b>(128,628)</b>	<b>-</b>	<b>86,456</b>

## Haringey Migrant Support Centre

### Notes to the financial statements

#### For the year ended 31 March 2019

##### Purpose of Restricted and Designated Funds:

National Lottery Community Fund - for the Moving out of Hardship project in partnership with Hackney Migrant Centre and Coram's Children's Legal Centre, helping destitute families  
Centre for Innovation in Voluntary Action - towards our Casework Administrator  
City Bridge Trust - towards our Destitution Coordinator and Centre Manager  
AB Charitable Trust - towards the costs of the service  
The Henry Smith Charity - towards staff and running costs for the Drop-In Centre  
Passionist Grants Fund - towards immigration advice  
Trust for London - towards immigration advice and running costs of the service  
Clothworkers' Foundation - for the purchase of fixed assets which will be depreciated over 3 years  
Evening Standard Dispossessed - towards our Destitution Coordinator and Volunteer Coordinator  
HAVCO Legacy - Project to consolidate HMSC's OISC Registration and Implementation  
The Hornsey Parochial Charities - towards costs for the service  
Deutsche Bank - towards our Centre Manager  
Anonymous donor - towards immigration advice  
Hardship fund - towards discretionary payments to our visitors in need  
London Catalyst Samaritans - towards discretionary hardship payments to our visitors in need

##### **Designated Funds**

Kay Everett Fund - the trustees have designated these funds for immigration advice  
The Reel Fund - the trustees have designated these funds for immigration advice and running costs

#### 14 Future funds committed

Funding Committed and Released to the Charity in the 2019/20 Year

	£
City Bridge Trust	12,000
Trust for London	36,500

#### 15 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of

	Property	
	2019	2018
	£	£
Less than one year	5,500	6,000
One to five years	-	6,500
	<hr/>	<hr/>
	<b>5,500</b>	12,500
	<hr/> <hr/>	<hr/> <hr/>

#### 16 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.