

Haringey Migrant Support Centre is seeking new Trustees to join its Board. Our Trustees play a vital role in ensuring the future of this important service and shaping our work.

Who are we?

Haringey Migrant Support Centre offers free advice, casework and holistic support for migrants, refugees and asylum seekers across London. Alongside this we run a community drop in space with our visitors, and we contribute to the wider migrant justice movement through our campaigns and policy work.

Established in 2012 as an entirely volunteer-led drop-in advice service, we now employ 11 staff members as well as a freelance immigration advisor, fundraiser and bookkeeper. Our staff are supported by a team of skilled volunteers. We are based in Wood Green but we work with people from all across London. We are firmly embedded in our community and have developed extensive partnerships with other organisations across London.

What will you be doing?

As a member of the Board of Trustees, you will be responsible for the overall governance and strategic direction of the organisation, and ensuring the organisation is compliant with its regulatory obligations. You will have a vital role to play in shaping the future of the services, supporting the staff team, and finding creative approaches to the many challenges that affect us as we continue to support those facing the hostile environment. You will provide support and feedback for senior staff, and oversight of HMSC's work to ensure the delivery of its objectives.

You will be joining us at an exciting time when we are quickly developing our community work, developing our processes to make visitors' voices an integral part of our decision making, and collectively learning about how to amplify the voices and experiences of those facing the hostile environment through our campaigns and policy work.

HMSC is undertaking a strategy review this year. You will be joining an active and expert board of trustees at an organisation with a renewed sense of purpose and direction.

Time commitment

The board meets every 2 months for a 2 hour meeting, usually in person at our offices in Wood Green as well as undertaking some work between meetings.

It is important that you are able to attend the majority of meetings, and that you have some additional capacity to take on limited pieces of work and some additional discussions between meetings.

HMSC's General Manager, in collaboration with the staff team, manages the day-to-day business and operational side of the organisation. Trustees with individual expertise often contribute some additional time to advise our General Manager on operational matters.

What are we looking for?

This is an open recruitment for trustees and we are looking for a range of skills. As part of this recruitment we looking for:

- **A Treasurer** - someone with experience of playing this role or other relevant experience in financial management for a small organisation
- **An HR or employment law expert**
- **Other trustees** (no specific role, all areas of relevant expertise and knowledge welcomed).

Other areas of expertise which would be useful to the board are listed below. Please note you do NOT need to have all of the below. The most important factor is that you have the time and energy to commit to being an active part of our team and we are happy to take applications from any interested person.

- Lived experience of forced migration or of being undocumented in the UK.
- A strong local connection with Haringey or the surrounding boroughs
- Experience working with a Board of Trustees (either as a Trustee or as a staff member) in the UK.
- Experience in campaigns work (particularly in the migration sector) and/or experience in organising or activism on migrant rights
- Experience in digital communications, website development, etc
- Experience in fundraising, especially individual giving
- Experience (and enthusiasm!) for community outreach for small organisations. We would love to welcome trustees who are keen to get out into our local community and represent HMSC.
- Experience and/or knowledge of the migrant support sector.
- Legal background in immigration and/or housing.

What will you get from it?

HMSC offers training for Trustees in your role and responsibilities as well as other key trainings including safeguarding and relevant updates on the sector. As part of the Trustee team, you will have the chance to play a vital role in a small front-line organisation which supports some of those hardest hit by UK immigration policy and the hostile environment. Many people tell us that they are frustrated or angry about recent developments in the treatment of migrants, asylum seekers and refugees. Joining our Trustee Board is a great way to make a real difference.

How to apply

Please fill in the short application form attached and return it by email to trustees@haringeymsc.org. We are considering applications as they arrive, so please get in touch as soon as you're ready. If you'd like to know more about the role please email the trustees on trustees@haringeymsc.org.